

AUSTIN PUBLIC LIBRARY POLICY ON CONDUCT

The Board of Trustees of the Austin Public Library is responsible for seeing that the assets and funds entrusted to them by the public are properly and efficiently used for the intended purposes. In the furtherance of that trust, the Board of Trustees herewith establishes a Policy of Conduct in the Library building and on the Library premises.

Specifically the Board desires to:

- Protect the rights of the public to use library materials, services, and facilities for the intended purposes;
- Protect the rights of the library staff to conduct library business without undue interference; and
- Protect the library materials, collections, and facilities from loss or damage beyond that expected from normal wear and tear.

The Director is directed to establish rules of conduct for the implementation of the policy. The Director is authorized to make responsible interpretations of the policy.

The Director and the Director's designated representative(s) are authorized to administer this policy and the regulations. That authority includes, but is not limited to, the authority to exclude any person from the premises for violation of this Policy of Conduct. Appeal from these actions and decisions shall be directed to the Chair of the Board for final decision by the Board. Such action or decision shall stand pending appeal, unless stayed by the Director or Chair pending final decision.

Adopted: November 1996
Reviewed: April 2019



AUSTIN PUBLIC LIBRARY

323 4TH AVENUE NORTHEAST | AUSTIN MINNESOTA

RULES OF CONDUCT

Any conduct that disturbs library users or staff, or that hinders others from using the library or library material, is prohibited.

The violation of any federal or state statutes or local ordinances on the library premises is also regarded as a violation of library rules.

Examples of prohibited conduct:

- Harassing others, or using abusive, insulting, or threatening language
- Smoking, tobacco, and e-cigarette use on library property, except inside a vehicle
- Petitioning, campaigning, pan-handling, and soliciting
- Loitering in or blocking the entranceway or parking lot
- Making excessive noise

Frequently asked questions:

Children are welcome in the library and expected to obey the rules of conduct.

Conversation and cell phone use are allowed when kept at an acceptable level. Certain areas of the library are designated as quiet areas.

Shoes and sufficient clothing must be worn at all times. Swimsuits are not allowed.

Only service animals and animals brought in for library programming are allowed. Animals may not be left tied outside.

Snacks and drinks are allowed in the library. Areas must be kept tidy and clean.

Skateboards, skates, bikes and scooters are not allowed in the library.

April 2019