

# AUSTIN PUBLIC LIBRARY BOARD MEETING

March 10, 2025; 4:30 pm

Meeting start was delayed 15 minutes to attain a quorum. Chair Stephanie Postma called the regular meeting of the Austin Public Library Board to order at 4:45 p.m., on Monday, March 10, 2025, at the Austin Public Library. Prior to quorum arriving, Library Director Julie Clinefelter provided an update on progress of the "Milly the Mill Pond Monster"

**PRESENT:** Gema Alvarado-Guerrero, Sue Grove, Stephanie Postma, Tim Rietz, Valerie Sheedy

**ALSO PRESENT:** Julie Clinefelter, Sara Steinhoff, Jeff Austin

**ABSENT WITH NOTICE:** Kristi Beckman, Jwokamer Debock, Ted Hinchcliffe, Nitaya Jandragholica

## **AGENDA:**

Gema Alvarado-Guerrero moved to approve the agenda; Tim Rietz seconded. Motion carried.

## **MINUTES:**

A motion was made by Tim Rietz, seconded by Val Sheedy, to approve the February 10, 2025, meeting minutes as presented. Carried.

## **EXPENSES AND FINANCE REPORTS:**

A motion was made by Sue Grove to approve expenditures and accept the finance reports for February 2025. Gema Alvarado-Guerrero seconded the motion. Motion carried by unanimous roll-call vote.

## **GIFTS REPORT:**

A motion was made by Tim Rietz, seconded by Gema Alvarado-Guerrero, to approve the February 2025 Gifts Report. Carried.

## **SELCO REPORT:**

Valerie Sheedy reported SELCO is working on communication processes for keeping member libraries informed in a timely manner.

## **LIAISON REPORTS:**

Jeff Austin noted the City's annual financial audit for 2024 has been completed, and the City passed.

## **OPERATIONAL REPORT:**

Julie Clinefelter provided a written report prior to the board meeting, and reviewed the following items:

### **Staffing**

Julie reported the meetings with individual staff to discuss drafting of Action Steps for the implementation of 2025 Strategic Priorities are back on track, and hope to have most details finalized by the end of April. She noted this is a very new process for all staff, so there have been many questions and good conversations regarding communication and accountability, and once this part of the process is complete, Julie will report back to the board on overall progress.

### **Advocacy**

Clinefelter advised that she was unable to attend Library Legislative Day due to illness, but Board Member Nitaya Jandragholica was able to speak to Representative Patricia Mueller at an event that same week, where she had an opportunity to talk briefly with her about library-related issues and concerns.

### **Programs**

Julie informed board members that planning for the 2025 Summer Reading Program is nearly complete, noting the City's Park & Rec department will be including publicity for the library programs in their online newsletter. She also reminded the board the Library Comic-Con event will take place on Saturday, March 15.

**Facilities**

The director advised the library's Program Room was recently painted by City Park & Rec staff, and an additional wireless printer has been purchased to add to the service desk, in response to ongoing increased demand for printing from personal devices.

**Upcoming Events**

Julie noted the Floral Club's annual fundraiser will be held on April 29, 4-6 p.m., at the library, and the Austin Page Turners author even will occur that same week, on Thursday, May 1, at 6:30 p.m., with the book *Under the Tamarind Tree*. She also mentioned the week is the scheduled "go-live" week for SELCO's ILS migration project, and library staff are currently working on a communication plan to inform patrons and the community on what to expect, including the positive messaging that the new system appears much more user-friendly, and will hopefully resolve some tech and user issues that we have had with Horizon. Julie advised the system will also strengthen data privacy protection for users.

**CITIZEN'S COMMENTS:** None.

**BOARD COMMENTS:** None.

**ADJOURNMENT:** Gema Alvarado-Guerrero moved to adjourn at 5:15 p.m.; Tim Rietz seconded. Motion carried.

Respectfully submitted,

Sara Steinhoff, Secretary

**NEXT BOARD MEETING – Monday, April 14, 2025, 4:30 p.m.**